

COMPUTER SCIENCE

(CS02 –Theory-B : PC Software)

Time Allowed : 3 Hours

Max. Marks : 30

Note : Attempt five questions in all, selecting one question from each Section and compulsory question No. 9. All questions carry equal marks.

Section–A

1. What do you understand by batch files ? Explain the role of AUTOEXEC.BAT file in detail. 6

2. What is DOS ? Explain any five external commands of DOS with proper syntax. 6

Section–B

3. What is Window ? Discuss and compare DOS and Windows Operating Systems. 6

4. Broadly, explain the use of my computer, control panel and windows explorer in Windows. 6

Section–C

5. What is Mail merge in Word processor ? Explain the steps of mail merge with suitable examples. 6

6. What is Word processor ? Describe Spell Check, Autocorrect, Auto Text and Word Art in detail. 6

Section–D

7. Define Spreadsheet. Explain different types of charts and graphs available in spreadsheets software. 6

8. What is Animation ? How can you create animations in MS PowerPoint? 6

Compulsory Question

9. Write short notes on the following with the help of examples/diagrams :

(a) Auto Content wizard in MS PowerPoint

(b) ATTRIB command in DOS

(c) GUI

(d) Boarder and shading in word processor

(e) MACRO

(f) Auto fill in spreadsheets

6×1=6